

TERMS OF REFERENCE (TOR)

CSA CAMPUS AMBASSADORS PROGRAMME

(A Voluntary and Non-Remunerated Role)

Introduction

The Commonwealth Students' Association (hereinafter referred to as 'the CSA') Campus Ambassadors Programme seeks to engage passionate, proactive, and committed students across Commonwealth tertiary institutions to serve as representatives of the CSA within their campuses. The programme aims to strengthen student engagement, leadership development, advocacy, and grassroots mobilisation while expanding CSA's visibility and impact across institutions in Commonwealth Member states.

Campus Ambassadors will serve as the link between the CSA and the student body within their institutions by promoting CSA initiatives, mobilising students for programmes and campaigns, and supporting campus-based engagements and activities. Ambassadors will also be expected to contribute meaningfully to student advocacy conversations and support collaboration among student groups and leaders on campus.

In addition, applicants must be readily available to support and advance CSA's ongoing research and data collection efforts within their respective institutions. This includes assisting with surveys, outreach, dissemination of research materials, student engagement activities, and providing institutional insights where necessary.

Key Responsibilities

Campus Ambassadors shall:

1. Promote CSA programmes, opportunities, campaigns, and activities within their institutions.
2. Mobilise students to participate in CSA initiatives and engagements.
3. Serve as the official liaison between CSA and their campus community.
4. Support the planning and coordination of CSA-related campus activities.
5. Create awareness on issues relating to student development and advocacy.
6. Support CSA's ongoing research and institutional engagement activities.

7. Submit periodic updates and reports on activities and outreach efforts.
8. Uphold the vision, mission, and values of CSA at all times.

Eligibility Requirements

Applicants must:

1. Be a current undergraduate or postgraduate student at a recognised tertiary institution within a Commonwealth country and be in good academic standing.
2. Be at least 18 years of age at the time of application.
3. Be willing to commit at least 5 hours per week to CSA campus activities.
4. Be an enthusiastic grassroots mobiliser.
5. Be passionate about student development and advocacy.
6. Be readily available to support CSA's research and institutional engagement efforts.
7. Have experience in student leadership as an added advantage, though not compulsory.

Duration of Appointment

- The tenure of each Campus Ambassador shall be one (1) year, commencing from the date of appointment. Appointment may be subject to an initial three (3) months' probation.
- Appointments may be renewed subject to satisfactory performance, or terminated at the discretion of the President, in consultation with the regional coordinators, with one-month notice on the grounds of gross misconduct, or for other reasons contrary to the ethics of the CSA.

Time Commitment

- CSA Campus Ambassadors are expected to commit a minimum of 5 hours per week
- Participation includes meetings, assigned tasks, and independent contributions

Reporting Structure

- All CSA Campus Ambassadors shall report directly to the coordinators assigned over their respective regions.

Selected ambassadors will gain opportunities for leadership development, networking, capacity building, and active participation in CSA programmes and initiatives across the Commonwealth.

At the end of their term, they will receive Certificate of Service. Additionally, letters of recommendations/commendations will be provided to outstanding Campus Ambassadors who have demonstrated exceptional dedication to the work of the Commonwealth Students' Association on their respective campuses.

Please note: **This is a purely voluntary and non-remunerated role**

For further inquiries, please write to info@cwealthstudents.org

Application Deadline: 15th June 2026.

ENDS